



Kids First

The Best School Food Service Department in the Country

Fiscal Year
2014
Volume 2

KEEPING YOU INFORMED...

A message from the Director...

I am very excited to announce that on November 6, 2013, the School Board approved my promotion to Director of the School Food Service (SFS) Department.

For those of you who do not know me, I am a wife, mother of three, and have been working in the School Food Service Department for over 17 years.

I have been very fortunate over the years to have had the opportunity to work with great leadership and our wonderful, dedicated staff. Together we have positively affected the lives of so many children and community members in Palm Beach County.

Our Vision in School Food Service is **Kids First**...The Best School Food Service Department in the Country. I am dedicated to that vision and plan to continue to move the department forward to remain efficient, accountable, fiscally responsible, and to support all the District's goals to include *improving student performance*.

As we move forward, please know that I welcome your feedback and suggestions regarding our program and I look forward to working with all of you to continue to put **Kids First**.

Thank you.

Sincerely,

Allison Monbleau

Pencils for FCAT

We are happy to announce that we will once again be able to provide pencils for those students taking FCAT tests this school year. The pencils will be distributed at our SFS Manager's In-service on February 18, 2014. The pencils are being provided to school administration to be distributed to students for FCAT test taking; however, the pencils may be distributed in whatever way school administration believes will best meet the needs of the students at the school.

DID YOU KNOW...

➤ **Title I Procedures**

The Title I cutoff this year is 3:30 p.m. on Thursday, December 19, 2013. To be included in the Title I count for this year, all applications will need to be received in the School Food Service office by that time and date. Any applications received after December 19, 2013 will still be processed for the child to receive free or reduced lunch meals, but they will not be included in your school's Title I count. Also, please note that we can only accept original applications. We cannot accept faxed or scanned documents. Please continue to encourage the use of our online application system. Applications submitted online generally have a 1-2 day turnaround.

The Title I report will be run Friday, December 20, 2013. To track your school's current figures, go to www.palmbeachschools.org/sfs and click on "Title I Report – Current" on the bottom right corner of the page.

➤ **Homeless, Migrant, and Foster Students Access to Free Meal Benefits**

Homeless, Migrant and Foster students do not require a free or reduced priced meal application in order to receive free meals. Once coded in TERMS (HMLS field on the AO4 screen for homeless, MSIX field on the AO4 screen for migrant, and the case manager listed in the contacts field on the AO5 screen for foster) your data processor can notify the SFS Manager and then he/she will then notify the School Food Service Department office so that the student will immediately have access to free meals.

➤ **Snack Orders for FCAT**

Please remember that FCAT snacks, if desired, need to be ordered by the school directly with Sysco on or before Friday, January 10, 2014. A separate school account will need to be set up if one is not already being utilized. To order, call Denise Werner, Program Support Sales Specialist, at (561) 882-2150. Please refer to bulletin # P-14774 - DSO/SFS for ordering details.

➤ **Power Up With Breakfast ~ Update**

As of November 30, 2013, **572,752** more breakfasts were served to students this year as compared to the same time last year. Special thanks to the school administration for making it possible for students to have the time to eat breakfast and thank you to our School Food Service staff for providing this very important meal to start students' days off healthy.

➤ **School Food Service Annual Report**

We are very proud to announce the first web based annual report for the School Food Service Department. This annual report highlights the programs and initiatives that were accomplished during the 2012-2013 school year. Thank you to all who participated to create this report. It is the work that is done each day that makes this type of annual report possible. Please take a few minutes to visit it at: <http://www.palmbeachschools.org/annualreport/2012/index.html>

➤ **SFS Manager's In-Service Training**

The next full day In-Service meeting for SFS Managers will be held on Tuesday, February 18, 2014. This is not a duty day for SFS general work staff.

➤ **Wellness Promotion Policy Annual Report – FY 2013**

The 7th Edition of the “Wellness Promotion Policy Annual Report” will be presented to the School Board on Wednesday, January 8, 2014.

SCHOOL FOOD SERVICE MISSION STATEMENT

To provide a variety of appealing and nutritious meals with the purpose of supporting student performance in a safe effective and efficient manner